



# Personal Information Protection Policy

Surrey United Soccer Club (“Club”) recognizes the sensitivity surrounding the collection, use and disclosure of Personal Information received in a variety of methods from our Members. The Club is bound by the Personal Information Protection and Electronic Documents Act (“PIPEDA”) and as such, abides by the principles set forth in this policy (“Policy”) with respect to personal information:

## Accountability

The Club remains responsible for personal information under its control and the Club’s Risk Manager shall remain responsible for the controls put into place for the protection of such information.

## Purpose and Consent

The purpose for which personal information is collected, used, and disclosed by the Club in the course of its daily business shall include general details pertaining the Club’s purpose for the collection of such information.

Providing information in the context for which it is intended is deemed to be consent by the provider for the context in which it has been collected.

Personal information shall be retained only if necessary, for the fulfilment of those purposes.

The Club may disclose personal information collected in its normal course of business without the knowledge or consent of the

individual if the disclosure is to abide by laws, court orders or other judicial or government obligation or for the purposes of collecting a debt owed by the individual to the Club.

## Media and Communications

During registration all members have been deemed to agree to the Club’s reproduction of the likeness of the registered member for the sole purpose of promoting and marketing the Club. No child will be specifically identified in any such likeness without the parent/guardian’s written consent.

## Compliance

An individual shall be able to address a challenge concerning compliance with the above principles with the Club’s Risk Manager. All challenges shall be in writing.

## Formal Request under PIPEDA

The Club shall inform members of any formal request for disclosure made under PIPEDA as may be necessary.

## Questions

Questions about this policy may be directed to the Risk Manager: [riskmanagement@surreyunitedsoccer.com](mailto:riskmanagement@surreyunitedsoccer.com)